

ARIZONA COUNTERDRUG TASK FORCE
FULL TIME NATIONAL GUARD DUTY
22440 E Pinal Airpark RD, SBAHP BLDG L4100
Red Rock, AZ 85145
520-750-5895

Administrative Data

POSITIONS ARE FILLED BASED ON THE AVAILABILITY OF FUNDS

POSITION TYPE: () OFFICER (X) ENLISTED PAY GRADES: E3-E7

POSITION () IS (X) IS NOT OPEN AND CONTINUOUS

MISSION: Arizona Counter Drug Task Force (AZ CDTF) POSITION TITLE: 6C: Civil Operations

LENGTH OF TOUR: 30 September 2020 (Subject to Funding)

OPENING DATE: 21 January 2020 CLOSING DATE: 4 February 2020

DUTY LOCATION: Phoenix, AZ

SELECTING OFFICIAL: AZ CDTF Commander

ANNOUNCEMENT #: 20-01-6C

WHO MAY APPLY: Active members of the Arizona () Army National Guard
(X) Air National Guard

AREAS OF CONSIDERATION

THE ARIZONA COUNTERDRUG TASK FORCE (AZ CDTF) IS AN EQUAL OPPORTUNITY EMPLOYER. SELECTION FOR THIS POSITION WILL BE BASED ON MERIT, FITNESS, CAPABILITY, AND POTENTIAL TO ENSURE FAIR TREATMENT OF ALL GUARDMEMBERS.

GENERAL INFORMATION

This position is title 32, 502 (F), Full Time National Guard Duty. Program funds are provided on a fiscal year to fiscal year basis. This is a temporary position through 30 September 2020 with the potential for extension pending budget not to exceed a three year tour with a one year probationary period. Task force members are required to uphold the highest standards of conduct and personal appearance. Outside employment, associations, on-and off-duty conduct/activities must be consistent with federal directives on ethics (DoD 5500.7-R) and with state and federal conflict of interest policies. Members of this Task Force must meet application requirements height and weight requirements (or body fat standards), APFT, Medical and must not have a suspension of favorable actions. All personnel on AZ CDTF are required to participate in Unit drills and annual training (AT). Preference may be given to Guard members whose unit of assignment is within a reasonable commuting distance (90 miles) of the Task Force duty location for this position. A favorable Entrance Agency Check or National Agency Check (ENTNAC/NAC) in the past fifteen years is required. All new hires are subject to the conditions of a one-year probation policy.

Additional Requirements Are:

*Initial medical procurement standards for active duty are more demanding than retention standards under which National Guard members serve. A new medical examination or a medical review by the state surgeon is required prior to issuance of initial orders. Pregnancy disqualifies a Guard member's initial entry on to ADOS tours.

*Urinalysis testing upon entry on active duty, and periodic testing while on active duty. These requirements are in addition to testing by units of assignment during IDT/IAD under the National Guard Substance Abuse Program.

*Applicants meeting National Guard standards and designated for duty with law enforcement agencies (LEAs) may be subject to further screening by the LEA. This screening will be conducted within the first 30 days of entry on the AZ CDTF. LEAs may require a *polygraph*, security clearance or criminal records check or other background inquiry; all such inquiries are made by the LEAs in accordance with their own legal authority. Rejection by a LEA may result in termination from the AZ CDTF program.

*Applicants may not have more than 16 active duty years if applying for this position

*Tour length has opportunity to be from date of hire through 30 September 2020, with possible extension.

*Background Investigation

*Valid Arizona Drivers License

INSTRUCTIONS FOR APPLICATION

****Incomplete applications will not be considered****

Applicants can find the necessary documents need to apply at <https://dema.az.gov/careers/azng-human-resources/jobs-jcntf> under "FORMS". Completed applications should be emailed to AZ CDTF J1 mailbox ng.az.azarng.mbx.jcntf-j1@mail.mil. You may also dropped off application at the AZ JCTF J-1 Office located at Silverbell Army Heliport, BLDG L4100, Red Rock AZ 85145. If you have any questions please call the Counterdrug Personnel Office at 520-750-5867.

The following item(s) are required to apply for a position with the **AZ CDTF**:

- Completed application (part1 and 2) with unit commander's recommendation and signature. A separate application must be submitted for each announcement.
- Copy of military service point credit history.
- Individual Medical Readiness (IMR) / AIR printout
- Physical Fitness Score Printout
- Last three performance evaluations if applicable
- **Cannot be on a Temporary Profile at time of orders start date.**
- **Orders start date cannot be within 6 months of ETS date.**

Additional documentation may be submitted and considered; evaluation reports or a resume which will be given to the selecting official.

Applications are destroyed upon completion of the selection process. Personnel not selected have five days from their notification date to appeal the selection process to the selecting official.

SPECIAL EXPERTISE REQUIREMENTS

Ability to work in a team environment with a high degree of excellence.

SPECIAL EXPERTISE PREFERENCES

Success in working in a Joint and Interagency environment.

Familiarity with LEA issues and concerns along the SWB.

Military Operations experience at any level.

Public speaking experience is preferred but not mandatory.

Able to work independently with a high level of motivation.

JOB DESCRIPTION

Serve as a member of the AZ CDTF Team in support of our different Law Enforcement Agencies and Community Based Organizations (CBO). The following positions /sections are being recruited at:

Current members of the Arizona National Guard. The Arizona National Guard Counterdrug Program is seeking applications from highly qualified Soldiers and Airmen to serve as Civil Operators (Substance Abuse Prevention). No specific AFSC/MOS is required, however it is highly recommended to have strong analytical and communication skills along with high levels of computer and database expertise and proficiency in Microsoft Office. Civil Operators must demonstrate reliability and initiative, with a capability to work without continual supervision. Applicants must meet all screening requirements IAW with NGR 500-2, Para. 8-12 through 8-13.

Support Civil Operations in partnership throughout the State of Arizona. Focus on prevention strategies and the science of substance abuse prevention through research. Intermediary duties include: Public speaking and facilitation of prevention education and strategies with local coalitions and CBO. Assisting coalitions/CBOs with public relations/marketing, strategic planning of key events and educational/training courses, and facilitating Kaizen Assessments and other prevention tools. Civil Operators must gain expertise in the physical and psychological effects of all illicit drugs. Additional Civil Operator duties may include, but are not limited to initiating, developing, nurturing and sustaining cross-organizational/cross-functional relationships to achieve program objectives, creating written and oral reports, creating and effectively delivering presentations, and other administrative tasks required as mission dictates.

- ❖ SERVICE MEMBER WILL NOT BE AUTHORIZED PCS. SERVICE MEMBER WILL COMMUTE AT OWN EXPENSE. THE ONLY EXCEPTION IS WHEN REQUIRED TO TRAVEL FOR A MISSION.